

Each day, discovery.



ELTHAM COLLEGE

9a Behaviour Policy

Last reviewed: August 2021



Version Control Information

Reason For Amendment	Name	Date	Main changes
Annual Review		August 2016	Merging of Junior and Senior School policies.
Annual Review		August 2017	
Recommendation from ISI	Ann Massey	February 2018	Removal of conditional language
Annual Review	Ann Massey	June 2020	Updated to reflect current practice
Annual review	Ann Massey	August 2021	Additional detail on how standards are promoted.

Other Related Documents

- Sanctions and Support Policy (Junior School);
- Sanctions and Support Policy (Senior School);
- Exclusions Procedure;
- Complaints Policy;
- Anti-Bullying (peer on peer abuse) Strategy



1 Introduction

Eltham College encourages students to adopt the highest standards of behaviour, principles and moral standards. We promote trust and mutual respect for everyone. We believe that good relations, good manners and a secure learning environment play a crucial part in the development of intellectually curious students, who are motivated to become life-long learners. We develop qualities of team-work and leadership through our extensive programme of co-curricular activities.

Eltham College is an inclusive community. We welcome students from a variety of ethnic and social backgrounds and faiths. We treat everyone as an individual, aim to develop the whole person equipped to take his/her place in the modern world.

Although sanctions can be a deterrent, the school believes that it is crucial to promote good behaviour amongst the student body.

2 Code of Conduct

The school community of Governors, staff, parents and students adhere to a code of conduct, rather than to lists of regulations. Eltham College sees education as a partnership. Our staff are committed to excellence, and to fostering a spirit of trust and cooperation. We expect the highest values and standards of behaviour both inside and outside the classroom, as well as outside the school and in any written or electronic communication concerning the school.

Students treat staff and each other with consideration and good manners and respond positively to the opportunities and demands of school life. They follow the school's Rules and Regulations.

Everyone has a right to feel secure and to be treated with respect, particularly the vulnerable. Harassment and bullying will not be tolerated. Our Anti-bullying Strategy is available on the website or from the Headmaster's Assistant. The school is strongly committed to promoting equal opportunities for all.

Students are ready to learn and to participate in school activities. They will attend school and lessons punctually and follow the school's attendance policy. They will care for the buildings, equipment and furniture. Students will behave at all times in a manner that reflects the best interests of the whole community.

The aims of the school set out the nature and importance of positive behaviour to our community. The code of conduct summarises these expectations which centre around the issues of pupils rights and responsibilities and the need for respect for others.

The school rules highlight our expectations. These are available on the school website and are published in the Student Information Booklet.

3 How are these Standards Promoted?

Time is taken on a regular basis in Chapel and Assembly to talk about issues surrounding behaviour. Talks may focus on specific issues such as online safety, but also discuss the moral and ethical principles behind good behaviour.

Staff role model positive interactions and uphold our expectations of the highest standards of behaviour. The Wellbeing (PSHE) curriculum addresses many issues connected with good behaviour and promotes the 5R's: Respect, Relationships, Resilience, Responsibility and Readiness. The Relationships and Sex Education policy outlines the way in which students are taught about healthy relationships and



helped to understand ways in which they can identify and respond to relationships that are harmful or abusive. The Anti-Bullying Strategy helps to ensure that where standards of behaviour fall below expectations, the response is fair, proportionate and contextual.

The notion of community is very strong at Eltham, both in the sense of the school itself and the local and wider world. The idea of community is regularly promoted via Chapel and Assembly and there is an extensive Community Service programme in the Sixth Form. There are various prizes on speech day which recognise contributions in these areas.

4 Involvement of Parents and Guardians

Parents and guardians who accept a place for their child at Eltham College undertake to uphold the school's policies and regulations, including this policy. They will support the school's values in matters such as attendance and punctuality, behaviour, uniform/dress and appearance, standards of academic work, co-curricular activities and homework/private study.

We will always telephone the home on the first day of an unexplained absence in order to make sure that your child has not suffered an accident. Please note that it is the Governors' policy not to allow holiday to be taken during term, except in exceptional circumstances.

Regular parents' evenings are arranged which provide opportunities for staff to discuss behaviour related issues with parents and students in all year groups.

5 Involvement of Students

Our experience shows that the ethos of and respect for the school is enhanced by listening to our students and by encouraging constructive suggestions from them e.g. via Student Prefects, the School Council, Anti-bullying Ambassadors, Tutor time, student surveys and clearly signposted and accessible reporting systems.

6 School Rules and Regulations

The school's Rules and Regulations are designed to encourage positive behaviour; its sanctions are to help us to manage challenging behaviour. Copies of the Rules and Regulations are set out in on the website and may change from time to time. Parents and guardians undertake to support the authority of the Headmaster in enforcing them in a fair manner that is designed to safeguard the welfare of the community as a whole.

If a pupil is subject to sanctions for inappropriate behaviour, then the pastoral staff, usually the Tutor will spend time with the pupil pointing out the implications of their behaviour and encouraging more appropriate conduct.

The Headmaster for his part undertakes to apply any sanctions fairly, and, where appropriate, after due investigative action has taken place. Sanctions may undergo reasonable change from time to time; but will not involve any form of unlawful or degrading activity. Examples of sanctions include supervision at lunchtime, early morning report, afterschool detention on Friday, Saturday detention, suspension for a specified period, removal or exclusion. The school's policy on exclusions is available on the website and from the Headmaster's Secretary.

7 Teaching and learning

Eltham College aims to raise the aspirations of all its students and to help them to appreciate that there are no barriers to their potential achievements both inside and outside the classroom. Students are



encouraged to take responsibility for their own learning. We celebrate success, emphasise the positive and deal with the negative in a sensitive and tactful way. Our teaching staff offer every child a high level of individual attention, together with consistent and helpful advice. In return, we expect every student to cooperate and to work hard.

8 Complaints

We hope that you and your child do not have any complaints about the operation of our behaviour policy and that any difficulty can be sensitively and efficiently handled before it reaches that stage but copies of the School's complaints procedure are available on the school website and from the Headmaster's Secretary. We undertake to investigate all complaints and to notify you of the outcome of the investigation within 28 days. We maintain records of complaints for three years after your child has left our school.



APPENDIX: Junior School Expectations

All staff and children have decided on this agreement so that we all feel happy and safe at school.

1. We will respect others at school. This means I will:

- Ask to borrow something rather than take it;
- Look after other people's things;
- Not talk when others are talking;
- Speak politely and not swear at anybody;
- Care for and about others.

2. We will treat others the way we want to be treated. This means I will;

- Share with others;
- Be kind and considerate to everyone;
- Help others when they are hurt or sad;
- Be positive at all times;
- Never say nasty or hurtful things to anyone.

3. We will keep safe at school. This means I will:

- Not run inside the building;
- Only kick balls on the field at morning or lunch breaks;
- Always travel between Junior School and the Senior School with a partner;
- Not bully others or hit, kick, punch or bite them;
- Learn the places I can go to and play while at school;
- Copy others who are setting a good example;
- Make sure I am a good role model.

4. We will make sensible choices at school. This means I will:

- Not bring chewing gum into school;
- Keep toys at home unless they are invited in on 'special' days;
- Play outside the classroom unless 'wet play' is announced;
- Drink only water during class time;



- Respect school property and the environment.

CHANCES

I will always have the **chance** to explain my actions

CONSEQUENCES

When I don't make a sensible choice in the playground this will happen:

1. Teacher on duty discusses the behaviour observed and rule that is broken;
2. Name recorded in the Behaviour Book;
3. Removed from playground/walk around with duty teacher;
4. Complete Behaviour Task Sheet at home and return, signed by parent;
5. Class teacher to work with parents on behaviour modification for repeat offences.

NB: if a violent offence, the Master will involve parents immediately.

When I don't make a sensible choice in the classroom this will happen:

1. Name put on whiteboard with a warning;
2. Tick is placed beside name;
3. Note in the homework diary;
4. Removal from the class (time out);
5. Senior Teacher involved;
6. Form Tutor will call a meeting with parents.